

BOY SCOUTS OF AMERICA - DENVER AREA COUNCIL USES WORKBRIGHT TO ONBOARD OVER 200 SEASONAL STAFF



With over 200 seasonal employees being hired each year to staff their summer camp, Megan Houghton and the team at BSA-Denver chose WorkBright to replace their manual, paper based onboarding process with a streamlined, digital process that has shaved days off of their auditing & onboarding workload.



BOY SCOUTS OF AMERICA®
DENVER AREA COUNCIL

BEFORE WORKBRIGHT

“Ridiculous amounts of paper cuts” is how Megan, Para-Professional Member Specialist, described the employee onboarding process before WorkBright. The management team would go through every file at the start of hiring season to identify returning staff for rehiring and/or create new files for each new employee. With over 200 seasonal staff each year, this process alone took over a week.

In addition to making sure the staff files were complete and up to date, the team would manually transcribe key bits of information into spreadsheets so they could look up employee data. However, that process was time consuming and not well maintained so digging into employee files was regular practice in the HR office at BSA-Denver.



FINDING A NEW SYSTEM

1

PRIMARY GOAL

was to simplify & digitize the onboarding paperwork

2

SECONDARY GOAL

to be able to report on the information in staff files

3

NICE TO HAVE

easier way to track returning staff and update their files

AFTER IMPLEMENTING WORKBRIGHT

GOT BACK

2+ Days
Historically
Spent on File
Upkeep

With WorkBright, BSA-Denver archives the past season and starts a new one each year. Any relevant files for rehired employees simply move forward to the new year.

SAVED

Hours of
Onboarding
Time &
Headache

The onboarding process takes a fraction of the time to complete and the whole team sleeps better knowing the information in their files is as accurate as possible.

GAINED

Happier New
& Returning
Seasonal
Employees

The staff loves that they can complete all paperwork online instead of having to physically submit forms. Plus, they can track progress from their own account!



HOW WORKBRIGHT MET BSA-DENVER'S GOALS ...IN THE WORDS OF MEGAN HOUGHTON

1

PRIMARY GOAL: SIMPLIFY ONBOARDING PROCESS

"We were able to begin using WorkBright within 1 month of starting our account. Now, our onboarding **process takes a fraction of the time** it did before. The best part about WorkBright is that they are still changing and **listening to what we need** to make the system even better."

2

SECONDARY GOAL: REPORT ON STAFF INFORMATION

"Prior to WorkBright, we didn't have a good system to keep track of which employees had turned in all of their required information and we would have to look up any data points we needed individually from each staff person's file. Now, **file upkeep happens automatically** and we can query and export any individual or group information we need at the click of a button."

3

NICE TO HAVE: RETURNING EMPLOYEES WORKFLOW

"Possibly the piece of the system I rely on most is the **ability to track year over year employment**. A good portion of our 200 seasonal staff members are returning hires and we were having to completely redo all of their information each year. Now, we can rehire someone very easily and they only have to fill out any new or outdated information in their file."

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